



Office Address
640 Drake Avenue
Marin City, CA 94965
Mailing Address
P.O. Box 366
Sausalito, CA 94965
Telephone Number
(415) 332-1441

**MARIN CITY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday, February 11, 2026
Location: 640 Drake Avenue, Marin City, CA**

a) Call to Order and Roll Call

The meeting was called to order at 5:37 PM by Chair Terrie Harris-Green.

Directors Present at Roll Call (in order):

- Chair Terrie Harris-Green
- Director Henry Mims (*arrived later*)
- Director Angela Haynes
- Director Kevin Douglas
- Director Sarah Canson (*arrived later*)

Staff Present:

- Juanita Edwards, General Manager

b) Approval of Agenda

Discussion occurred regarding postponing the Bylaws item due to late receipt of revised materials.

Action:

- Motion: Harris-Green
- Second: Douglas

Vote:

- Ayes: Harris-Green, Douglas
- Noes: Haynes
- Absent: Mims, Canson

Result: Motion passed

c) Open Time for Public Expression

Public comment was taken later in the meeting.

Summary:

- Felecia Gaston – Performing Stars provided an update regarding Donahue Street banners, noting removal due to storm damage and plans for replacement and reinstallation in the spring.

d) Board Matters

Board Member comments were addressed later in the meeting.

- Harris - Green requested that her ongoing request for the audit report be formally noted and placed on a future agenda.

- Douglas shared a proposal to rename Fleming’s Court to Hayden’s Court, noting community interest and coordination with the Felecia Gaston.
- Direction was given for the item to be placed on a future agenda for consideration.

e) Approval of Minutes (October 8, November 12, December 10, 2025)

October 8, 2025 Minutes and November 12, 2025 Minutes

- Motion: Haynes
- Second: Harris-Green

Vote:

- Ayes: Harris-Green, Douglas, Haynes
- Noes: None
- Absent: Mims, Canson

Result: Approved for October 8 and November 12 2026 meeting minutes

December 10, 2025 Minutes

Status: Not ready; will be brought back at a future meeting.

f) Proposed Board Policies and Bylaws

Action:

Item postponed to a future meeting.

g) Proposed Facilities Rental Policy

Discussion included:

- Balancing revenue generation with community access
- Need for consistent enforcement and signage
- Clarification of community access discount eligibility
- Facility condition and readiness concerns

Action:

Motion to approve the Facility Rental Policy and Fee Schedule, with pricing subject to change.

- Motion: Canson
- Second: Mims

Vote:

- Ayes: Harris-Green, Douglas, Canson, Mims, Haynes
- Noes: None

Result: Motion passed

h) Update on Accounting Services (Harshwal & Company LLP)

Discussion only.

- Scope of services reviewed, including bill pay, payroll, and financial reporting
- Clarification that additional services may incur additional costs
- Financial reporting timeline confirmed as one-month lag

i) General Manager's Report

Presented by General Manager Edwards

- Facilities Improvement Project update, including work with 450 Architects
- Overview of California Special District Association (CSDA) training opportunities
- Discussion of forming a Personnel/HR Committee (Director Harris and Director Canson)
- Reminder that Form 700 filings are due April 1, 2026

Adjournment

- Motion: Canson
- Second: Harris-Green

Vote:

- Ayes: Harris-Green, Mims, Haynes, Douglas, Canson
- Noes: None

Meeting adjourned at: 7:10 PM