MCCSD

Regular Board Meeting Minutes

Wednesday, April 8, 2026 at 5:30 p.m.
Location: MCCSD, 640 Drake Avenue

Board Members Present

Terrie Harris-Green, Board Chair
Angela Haynes
Kevin Douglas
Sarah Canson

Board Member Arrived Later

Henry Mims

Convene Meeting of the Marin City Community Services District

a) Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. by Board Chair Terrie Harris-Green. Roll call was conducted and a quorum was established.

Motion: Sarah Canson
Second: Angela Haynes
Vote: All Ayes

Outcome: Meeting convened.

b) Approval of Agenda

The Board reviewed the agenda. Discussion included moving item e) Election of Board Officers to later in the meeting to allow other agenda items to proceed first. Board Chair Terrie Harris-Green also requested that Board packets and supporting materials be provided for Board review.

Motion: Sarah Canson
Second: Angela Haynes
Vote: All Ayes

Outcome: Agenda approved as amended, with item e) Election of Board Officers moved to the end of the meeting.

c) Open Time for Public Expression

Ora Hathaway addressed the Board regarding community matters.

Outcome: Informational only. No action taken.

d) Board Matters:

Board Chair Terrie Harris-Green requested that Board packets and supporting materials be provided in advance of meetings for Board review.

Outcome: Informational only.

f) Approval of Minutes from the December 10, 2025, January 14, 2026 and January 26, 2026

Recommended Action: Approve.

The Board reviewed prior meeting minutes. Minor edits and clarifications were discussed.

Motion: Angela Haynes
Second: Sarah Canson
Vote: All Ayes

Outcome: Minutes approved.

g) Financial Report/Budget Update/Audit Update (FY 21-22)

Recommended Action: Discussion only.

Discussion included the status of audit-related work, financial reporting, and ongoing coordination with accounting support. Director Mims reiterated the importance of continuing to strengthen the District's financial systems and processes.

Discussion also included the importance of continuing to pursue funding opportunities to support larger long-term facility development projects and maintaining focus on those goals.

Outcome: Informational only. Continued follow-up and coordination to proceed; item to return for future Board update

h) Summer Program Update (Wayne)

Recommended Action: Discussion only.

An update was provided regarding planning and coordination for the District's summer programming. Discussion included youth activities, staffing, scheduling, community participation, and overall program structure.

Discussion also included coordination with community partners and the importance of establishing clear roles and expectations, including consideration of formal agreements and working with County Counsel on MOUs with program partners where appropriate.

Outcome: Informational only. Staff to continue planning and implementation efforts.

i) Presentation on proposal to change the name of Flemings Court to Hayden Court (Dir. Douglas)

Recommended Action: Receive presentation and give direction to staff.

Director Douglas presented information regarding the proposal to rename Flemings Court to Hayden Court. Discussion included community support, historical significance, and next steps related to the proposal.

Outcome: Direction provided to continue exploring the proposal and return with additional information at a future meeting.

j) Update from ad hoc committee re: Oak Knolls retaining wall

Recommended Action: Discussion only.

An update was provided regarding retaining wall conditions and coordination efforts related to engineering review and neighboring property concerns. Donald Parker participated in discussion regarding the retaining wall update.

Outcome: Informational only. Continued coordination and follow-up required.

k) Update from D'Angelo Paillet, County of Marin, Office of the County Executive

Recommended Action: Discussion only.

An update was provided regarding County coordination efforts and collaboration with the District.

Outcome: Informational only

l) Update on Facilities Improvement

Recommended Action: Discussion only.

Discussion included facilities improvement planning, funding opportunities, budget considerations, resolutions, transfer-related items, and long-term facility development planning.

The Board discussed the importance of continuing to pursue long-term facility improvements while balancing immediate operational needs.

Outcome: Informational only. Staff to continue coordination and return with updates.

m) General Manager's Report

The General Manager provided updates regarding:

- Scheduling a special meeting related to budget planning 4/22/2026
- Strategic Planning Retreat scheduling for May or June
- Juneteenth Celebration planning
- Fernwood Cemetery updates
- Form 700 filing requirements

Outcome: Informational only.

e) Election of Board Officers (President, Vice President, Treasurer)

Recommended Action: Elect officers.

The Board discussed officer roles and Board organizational structure.

Board President

Henry Mims nominated Sarah Canson for Board President.

Second: Angela Haynes
Vote: All Ayes

Outcome: Sarah Canson appointed Board President.

Vice President

Sarah Canson nominated Angela Haynes for Vice President.

Second: Not clearly captured in recording
Vote: All Ayes

Outcome: Angela Haynes appointed Vice President.

Treasurer

Sarah Canson nominated Henry Mims for Treasurer.

Second: Angela Haynes
Vote: All Ayes

Outcome: Henry Mims appointed Treasurer.

n) Adjournment

Motion: Sarah Canson
Second: Angela Haynes
Vote: All Ayes

Meeting adjourned at 8:38 p.m.

Prepared by:

Juanita Edwards, General Manager

Approved by Board: